



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
62 W. PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

May 31, 2011

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 pm. The **Pledge of Allegiance** was recited.

**Roll call** was taken:

BOARD MEMBERS: (Chairman in bold face: \* = absence; \*\*=excused absence)

Board of Directors

**R. Owens**

V. Starkey

A. Dreher

C. Schierholz

N. Smith

A. Stuart

P. Cullen

STAFF:

Terry Nolan, General Manager

Bruce Lebsack, Director, Finance and  
Administration

Jeff Case, Director, Public Works

Carrie Ward, Director, Parks, Recreation &  
Open Space

Diana Schorege, Administrative Assistant

Sherry Eppers, Community Relations  
Manager

Forrest Dykstra, Manager, Development  
Engineering

Stephanie Stanley, Financial Reporting  
Analyst

OTHERS:

J. Kilrow, Metro 5

Sharon Hoery, HR Resident

Elizabeth Huber, DC Libraries

Chief Mullin, Littleton Fire Rescue

Nathan Burnett, Boy Scout

Chief Moore, DC Sheriff's Department

Kenneth Groom, Boy Scout

Brock Norris, HRCA

Calvin Konchar, Boy Scout

Fran Santagata, DC Sheriff's Department

## **Special Presentations**

Fran Santagata addressed the Board with the periodic update. She update the Board on emergency preparedness specifically the recent practice drill in Perry Park area regarding emergency preparedness. She stressed the importance of knowing what and how neighboring districts are available to assist in an emergency in Douglas County.

Chief Mullin, Littleton Fire Rescue, highlighted that LFR staff and equipment are certified to fight wildfires. This certification process requires additional training. He also emphasized the importance of knowing contacts in neighboring districts for assistance in emergency situations. Chief Mullin will report to the Board on a quarterly basis.

Chief Moore from the Sheriff's Department informed the Board that the police cars in Douglas County will have a new look. Instead of the current black and white paint scheme, the cars will be all black. The graphics on the cars will remain the same. Burglaries in the Highlands Ranch area have decreased since the article in various newspapers concerning the MO. He advised that medical marijuana stores will have to meet new criteria beginning July 1, 2011. There is one facility in Douglas County. Under the new law, it will not be legal to operate this facility.

## **Public Comments or Questions**

Rick Owens acknowledged the Boy Scouts that were present to earn their merit badge.

Sharon Hoery is a resident in the Highlands Ranch Golf Club community. She requested that the Board consider maintaining the fence along Town Center Drive. The Board responded that the fence is the property of her HOA and that the District has offered in the past to maintain the fence once it has been brought up to the District's specifications. The Board suggested that she needs to communicate her concerns to the HOA.

## **Reaffirmation of Disclosure**

No changes

## **Staff Presentations**

Paul's Pond – Jeff Case (see addendum)

Mansion Rates Comparison – Bruce Lebsack (see addendum)

Mansion Pedestrian Access – Jeff Case (see addendum)

## **Discussion Items**

None

The following actions were taken:

- Approval of **Board Meeting Minutes** – 04/26/11 (*Cullen/Schierholz*) **7-0 motion passed**
- **Receive and Filed** Study Session Minutes – 5/25/11 and **Special Meeting Minutes** - 4/13/11 (*Cullen/Schierholz*) **7-0 motion passed**
- **Public Hearing** – None
- Approval of **Business Agenda** (*Stuart/Schierholz*) **7-0 motion passed**
- Approved the following **Consent Agenda Items** (*Dreher/Schierholz*) **7-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 133

Ratify April 2011 Cash & Investment Transactions including Expenditures

HRMD – 134

Adopt Resolution No. 11-134

Approve 2011 Capital Project Appropriation Rescissions and Adjustments

HRMD – 135

Adopt Resolution No. 11-135

Approve Acceptance of Property

- Approved the following **General Business** Items:

HRMD – 136

Approve 2010 Storm Drainage Pipe 51, Appropriation and Change Orders

*Dreher – motion/Starkey – second 7-0 motion passed*

*Discussion* – Forrest Dykstra responded to the Board’s inquiries.

HRMD – 137

Approve Highlands Ranch Mansion, Appropriation, Construction and Consulting Contracts

*Dreher – motion/Starkey – second 7-0 motion passed*

*Discussion* – Jeff Case responded to the Board’s inquiries.

## **Special Reports**

Terry Nolan informed the Board that the “Park Chats” will start this year June 6 at 10:30 a.m. Carolyn Schierholz and Phillip Cullen will attend to represent the Board.

A draft agenda for the Board’s retreat was distributed.

***Board Meeting Minutes***

***May 31, 2011***

***Page 4***

Philip Cullen distributed a copy of an e-mail to other Directors that was originally sent to Rick Owens and Terry Nolan regarding a sales tax proposal to partially fund Fire and EMS services. Before the meeting, legal counsel advised members that the current sales tax provision for Metro Districts does not cover Fire protection. Philip Cullen agreed to postpone discussion of the sales tax proposal until the HRMD offsite meeting to be held on June 18th

Phillip Cullen suggested a MOU with HRCA to avoid future misunderstandings. At this time the Board is inclined to wait until new management is in place. Communication via the “Board to Board” meetings seems to be improving the relationship between the two entities.

Phillip Cullen distributed a New York Times article concerning residential property values for the Board to review.

Nancy Smith requested that someone from the Board attend the HRCA meeting 6/13 since she will be out of town. Phillip volunteered to attend.

Carolyn Schierholz discussed the District meeting with residents near Summit View regarding the location of new restrooms. She requested that staff try to relocate the restroom as the residents were against the current location.

Carolyn Schierholz advised that the Highlands Ranch Park and Recreation Foundation will be having a kick-off fundraising event at the Mansion on July 30<sup>th</sup> to raise funds to purchase furnishings. She requested that the attendees be given permission to tour the facility. Staff was agreeable with providing tours during the event..

**Public Comments or Questions**

None

**Continued** meeting to 8:30 a.m. on June 18, 2011 at the Metro District’s office at 62 West Plaza Drive.

Submitted by Stefanie Quintana – June 28, 2011